

# ORDER FORM - INSTRUCTIONS

All you have to do is compile and number your Prints, and Jpegs, in the order you wish them viewed, and choose some music. Use the form below (page 2). Buy a 5B pencil for numbering on the variety of photographic papers. This will avoid impressions coming through and ink transference. I scan the prints, make any enhancements to improve their appearance, insert them into a movie file with added transitional effects and zooms, add the background music, burn the mpg movie file onto a region free DVD, design a cover page, and archive your photos onto a data disc.

**Hint:** If you are providing photo files direct from your computer (jpegs), then please ensure you send the largest versions of them. Photos from Facebook are not good or big enough. Photos over 300kb will avoid pixalising. Supply them on a cd or usb memory stick. Don't scan them, I will do that.

**Hint:** Allow for a minute of music for every 6 photos; so more than one track may be required, and this will give the 10 second exposures needed to fade-in, zoom around, and fade-out.

## The Procedure:

1. Contact me first via email regarding any questions you might have about the process or what you need to provide.
2. Forward the photos and the music to me; allow at least two weeks for completion, and then I will forward my account details for depositing into a Westpac account.
3. Once the payment has been confirmed, your originals, plus the DVD package will be sent via a track and trace system using [CourierPost](#). A Master Copy will be held on file for all future orders of duplicate sets.

Send to...

Photographic Tributes Limited,  
31 Jellicoe Street,  
Waipukurau 4200,  
New Zealand.  
Tel: 06 – 858 9224.

[phototribltd@gmail.com](mailto:phototribltd@gmail.com)

Directors: Bryan & Kathy Fletcher.



## Duration Chart

Mins		Coloured areas indicate exposures that "may" be too Fast or Long.																								
Qty	3 min	3.5	4 min	4.5	5 min	5.5	6 min	6.5	7 min	7.5	8 min	8.5	9 min	9.5	10 min	10.5	11 min	11.5	12 min	12.5	13 min	13.5	14 min	Qty		
25	7.2	8.4	9.6	10.8	12	13.2	14.4								▲										25	
30		7	8	9	10	11	12	13	14																30	
35			6.8	7.7	8.5	9.5	10.3	11	12	13	13.7														35	
40					7.5	8.25	9	9.75	10.5	11.3	12	12.8	13.5												40	
45						7.3	8	8.7	9.4	10	10.7	11.3	12	12.7	13.3										45	
50							7	7.8	8.5	9	9.6	10.2	11	11.4	12	12.6	13								50	
55									7.7	8	8.75	9.25	10	10.3	11	11.5	12	12.5	13						55	
60	e.g.	.....										7.5	8	8.5	9	9.5	10	10.5	11	11.5	12	12.5	13		60	
65												7.8	8.3	8.75	9.25	9.7	10	10.6	11	11.5	12	12.5	13		65	
70	<b>EXPOSURE IN SECONDS PER PHOTO.</b>													7.7	8	8.5	9	9.5	9.8	10.3	10.7	11	11.5	12		70
75															8	8.4	8.8	9.2	9.6	10	10.4	10.8	11.2		75	
80	AIM FOR THE WHITE SQUARES.																7.8	8	8.6	9	9.4	9.75	10.1	10.5		80
85																	7.75	8	8.5	8.9	9.1	9.5	10		85	
90	9 TO 10.5 SECONDS IS A GOOD AVERAGE.																		7.6	8	8.4	8.7	9	9.3		90
95																					7.9	8.2	8.5	8.9		95
100																						7.8	8.1	8.4		100

Basically, look along the line that has your quantity of photos (Qty) until you get to a white square close to 10 seconds.  
 The top of that column will show you how much music is required to achieve the duration of your tribute.  
 e.g. 60 photos need 10 minutes of music to achieve a 10 second exposure.